

PRESIDENT

POSITION DESCRIPTION



PRIMARY PURPOSE OF POSITION

The role of the President is to provide leadership and responsibility for the organisation and the Committee.

- Ensure (club name) promotes the participation and achievement of gliding for the needs of its members, community, and additional stakeholders.
- Be well informed of all organisational activities and be able to provide oversight as required.
- Ensure (club name) is run efficiently administratively, financially, and socially to support all activities.
- Be forward thinking and committed to meeting the overall goals of the club.
- Ensure strategies to embed an organisational culture of member protection through effective leadership arrangements.
- Have a good working knowledge of the (club name) Constitution, rules, and duties of office bearers.
- Be able to work collaboratively with other Committee members.
- Be a good listener and attuned to the interests of members and other stakeholders.
- Provide support to the Committee (and Executive) members to ensure efficient operation of the organisation.
- Seek ratification from the appropriate Committee members or Operational members prior to committing the (club name) to any financial expenditure or action.
- Provide a safe and enjoyable recreation and competitive environment for all (club name) members.
- Act as a primary spokesperson on all governance and member representations.

Key Responsibilities

- Strong efficient and effective leadership for the Association, while being a positive role model.
- Ensure Committee members fulfil their responsibilities while being accountable to the Association.
- Work with the Committee to ensure the necessary skills are represented on the Committee and that a succession plan is in place to help find new Committee and Key Club Personnel when required.
- Work with the Committee to ensure goals and relevant strategic and facility plans are developed in order to achieve the goals of the Association.
- Manage/Chair monthly committee meetings and the club's Annual General Meetings.
- Act as a signatory for the Association in all legal and financial purposes.
- Report on overall activities to the membership at the AGM and General Meetings.
- Ensure planning and budgeting for future purposes is carried out in accordance with the wishes of members and Committee.
- Uphold Constitution, By-Laws, rules, policies, and procedures of the Association.

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- Represent (club name) in discussions with their affiliates, state and local government, state gliding body and Gliding Australia.
- Assist in the development of partnerships, potential stakeholders, and funding opportunities.

Knowledge, skills, and abilities

- Can communicate effectively and listen to feedback and views of members and other interested parties.
- Ability to manage people, lead meetings and delegate.
- Confident in leading strategic direction, maintaining a focus on the “big picture”.
- Well informed of all Association activities.
- Aware of future direction and plans of Associations meetings.
- A good understanding of sporting requirements at local, regional, and higher levels.
- A good understanding of the (club name) Constitution, rules, and the duties of its office holders.
- Be unbiased and impartial on all issues and able to avoid deviation for the matter under discussion during varying types of meetings.
- Ability to forward plan and lead (club name) to reaching its short- and long-term goals.
- Well-developed decision-making skills.
- Receptive to change.
- Communication and negotiating skills, approachable and a dedicated Association person.

Other requirements

- Induction Training
- Working with Children Check (insert correct state authority)
- If at any stage the (club name) President becomes aware of a personal conflict of interest, real or perceived between themselves and the club, they should immediately notify the (club name) Secretary.